

**Governing Board Meeting Minutes APPROVED**

**Date-** Thursday, May 10, 2018

**Location-** MBTA Campus, Laniākea YWCA, 1040 Richards Street Suite 220, Honolulu Hi 96813

**Time-** 5:00 pm-6:12pm

**Recorded by-** J. Watanabe

**Attendance-** Dr. Chang Vierra, D. Oshiro, J. Watanabe, Dr. Izumo, R. Lee, A. Deutscher, S. Friedman, J. Dixon, J. Smith, M. Thompson

**Excused-** Mr. Speyer (proxy Dr. Izumo), Gabriela Hutter, Dr. Liao-Troth, M. Simmons (proxy Dr. Izumo)

<p><b>I. CALL TO ORDER</b></p>	<p>Mr. Thompson called the meeting to order at 5:00 pm.</p>
<p><b>II. APPROVAL OF MINUTES</b></p>	<p>Dr. Friedman moved to approve minutes from April 12, 2018. Second by Dr. Izumo. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Deutscher, Friedman, Dixon, Smith, Thompson, Speyer (proxy), Simmons (proxy). Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b> <b>A. None</b></p>	<p>A. N/A</p>
<p><b>V. NEW BUSINESS</b> <b>A. Monthly Financial Report</b>  <b>B. Annual Budget Plan</b>  <b>C. Current GB Member Terms</b></p>	<p>A. Mr. Deutscher presented monthly Financial Reports ending April 30, 2018 including Balance Sheet and Profit &amp; Loss.</p> <p><b>Action Item</b> 1) Increase expense account 5249 Professional Development from \$18,000 to \$19,500 and decrease expense account 5540 Rental/Lease Bldg &amp; Grounds \$1,500. Movement is due to Red Cross First Aid training for staff.</p> <p>B. Mr. Deutscher presented the proposed budget for Fiscal Year 2018-2019.</p> <p><b>Action Items</b> 2) Annual budget FY1819.</p> <p>3) Vendor List Over \$10,000 FY1819.</p> <p>Mr. Dixon moved to approve Action Items 1, 2, &amp; 3. Second by Dr. Izumo. No discussion. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Friedman, Dixon, Smith, Thompson, Speyer (proxy), Simmons (proxy). Motion carried. Motion carried. Mr. Deutscher recused himself from the vote.</p> <p>C. Principal Oshiro presented upcoming end of governing board terms for Dr. Friedman, Mr. Dixon, and Mr. Smith.</p>

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<p style="text-align: center;"><b>D. June GB Meeting</b></p>	<p>Dr. Izumo moved to approve a three-year term for Mr. Smith. Second by Ms. Lee. No discussion. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Deutscher, Friedman, Dixon, Thompson, Speyer (proxy), Simmons (proxy). Motion carried.</p> <p>Dr. Izumo moved to approve a three-year term for Dr. Friedman. Second by Ms. Lee. No discussion. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Deutscher, Smith, Dixon, Thompson, Speyer (proxy), Simmons (proxy). Motion carried.</p> <p>Dr. Izumo moved to approve a three-year term for Mr. Dixon. Second by Ms. Lee. No discussion. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Deutscher, Smith, Friedman, Thompson, Speyer (proxy), Simmons (proxy). Motion carried.</p> <p style="padding-left: 40px;">D. Principal Oshiro presented projected governing board member absences for the June meeting.</p> <p>Mr. Dixon moved to cancel June meeting. Second by Mr. Deutscher. No discussion. Aye votes by Chang Vierra, Watanabe, Izumo, R. Lee, Deutscher, Smith, Friedman, Thompson, Speyer (proxy), Simmons (proxy). Motion carried.</p>
<p><b>VI. OTHER BUSINESS</b> <b>A. Principal's Report</b></p>	<p>A. Principal Oshiro presented a personnel update and reported on other meetings with vendors.</p> <p><b>Important dates:</b> Graduation is on Thursday, May 31<sup>st</sup>, 5:30 pm.</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Mr. Dixon moved to adjourn the meeting. Second by Mr. Deutscher. Meeting adjourned at 6:12 pm.</p>
<p><b>VIII. Executive Session</b></p>	