

Approved

**MYRON B. THOMPSON ACADEMY  
BOARD MEETING MINUTES**

<b>Date: Thursday, October 13, 2011</b> Location: MBTA, 629 Pohukaina Street, Suite 3, Honolulu, HI 96822 Time: 5:03 p.m.— p.m. Recorded by: Elizabeth Gianfrancisco	
Attendance: E. Gianfrancisco, D. Oshiro, R. Galindo, C. Sumiye, A. Deutscher, M. Thompson, M. Chow, M. Braun, I. Braun  Excused: M. Simmons	
<b>I. CALL TO ORDER</b>	Mr. Thompson called the meeting to order at 5:03 p.m.
<b>II. APPROVAL OF MINUTES</b>	One correction from the September minutes: Circulation of conflict of interest forms for Ho'ilina was not logged. (All were cleared of any conflicts of interest.)  Mr. Sumiye moved to approve minutes from September 8 meeting with the corrections as listed. No discussion. Mr. Galindo seconded the motion. Passed unanimously.
<b>III. PARENT AND PUBLIC COMMENT</b>	None.
<b>IV. OLD BUSINESS</b>  1. Review the update of Annual Financial Report due to CSRP and CSAO  2. Revisit PR and marketing proposals by another group	1. Mr. Deutscher presented budget updates. Our scheduled school audit is going smoothly. A completed draft of audit notes will be presented by Robert Hatanaka from CW Associates at the next meeting in November. GLO camp enrollment will be under budget due to lower than expected enrollment. Tomorrow (10/14) our school enrollment count will be due. We have also estimated our 2012-2013 per pupil funding for the CSAO. We are on track to submit our financial/audit reports to the CSRP. Our lease has been executed and recorded. We

**MYRON B. THOMPSON ACADEMY  
BOARD MEETING MINUTES**

	<p>have been given some federal monies for approved professional development expenses. We will be given a more concise summary of the budget on a monthly basis and a comprehensive analysis on a quarterly basis.</p> <p>2. Mrs. Oshiro noted that we are still awaiting a meeting from a referred branding company. The Board will be updated with a proposal after that meeting takes place.</p>
<p><b>V. NEW BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Facility Search - Chris Sumiye</li> <li>2. Introduction of new board nominees</li> </ol>	<ol style="list-style-type: none"> <li>1. Mr. Sumiye presented information regarding available facilities for our planned school move. There will be a committee of staff members, administration, and Ho'ilina members that will be completing a walk-through of the property.</li> <li>2. Board member options to fill two vacancies: <ul style="list-style-type: none"> <li>Bob Richmond—scientist, experience working with kids, connections through UH</li> <li>Dr. Chang—new interim-director for Waimea Falls Park, knows education and is familiar with the DOE</li> </ul> <p>These individuals will be invited to the next meeting.</p> </li> </ol>
<p><b>VI. OTHER BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Principal's Monthly Report</li> <li>2. Monthly Financial Report by Finance Committee (recommend approval for monthly financial summaries with full financial reports quarterly)</li> </ol>	<ol style="list-style-type: none"> <li>1. We need to address school check payments in a timelier manner. (DOE rule: 3 days preparation, 6 days out the door.) Elementary works with many vendors. We'd like to have a second Board member signer in an emergency situation if Ms. Simmons is unavailable. There will still be two signers at all time. Mrs. Oshiro motioned to nominate Jerelyn Watanabe as an emergency signer. Mrs. Braun seconded the motion. During discussion, Mr. Galindo</li> </ol>

Approved

**MYRON B. THOMPSON ACADEMY  
BOARD MEETING MINUTES**

	<p>verified this request was okay with Ms. Watanabe. The motion passed unanimously.</p> <ol style="list-style-type: none"><li>2. Ms. Gianfrancisco motioned to approve the monthly financial summaries with full financial reports quarterly. Mrs. Oshiro seconded the motion. Passed unanimously.</li><li>3. AG/Ethics Committee—meeting pushed back to December. Actual ethics investigation ended in September. We are still waiting to hear back from AG and Ethics Committee</li><li>4. General discussion regarding ESys versus PowerSchool. (Pierson now owns both and ESys will probably be deactivated over time.)</li><li>5. Aloha Connects (<a href="https://www.alohaconnects.com/">https://www.alohaconnects.com/</a>) and APEC: our school information can be placed on the site. Maybe we can make some our English courses available for international students free of charge to make more international connections through education and/or get a small presentation slot for the conference.</li></ol>
<b>VII. EXECUTIVE SESSION</b>	N/A
<b>VIII. ADJOURNMENT</b>	Mr. Thompson moved to adjourn the meeting at 6:25 p.m. Mrs. Braun seconded the motion. Passed unanimously.