

# Family Household Survey

*For Hawaii Public Charter Schools*

*2017-2018 School Year*

Dear Parent/Guardian of Myron B. Thompson Academy student:

Attached is a Family Household Survey that I am asking you to complete and return to the school office for the 2017-18 School Year. While our school does not participate in the National School Lunch Program, the information these surveys provide the school is very important in order for the school and your child(ren) to be considered for benefits and opportunities.

Please return the form to the school office no later than September 11, 2017.

## **Why should I complete this form?**

Many state and federal programs use socioeconomic status (that is, household and income information) to determine eligibility for their programs. By completing this form, you help ensure that your child and our school will receive benefits that support your child's education.

If you have any questions about the purpose of this form or how to complete it, please contact our school at 808-441-8001. Thank you for your support.

Sincerely,



Diana Oshiro  
Principal

# MYRON B. THOMPSON ACADEMY

## Who should I include in “Household Size”?

You must include yourself and all people living in your household who share income and expenses. These household members could include people who are related or not (for example, children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who are economically independent (for example, who do not share income with your children, and who pay a pro-rated share of expenses), do *not* include them.

## What is included in “Annual Household Income”?

Add up income for all members of the household. Annual household income includes the following:

- **Gross earnings from work:** Use your gross income, *not* your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources.
- **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** Include worker’s compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from WIC, federal education benefits and foster payments received by anyone in your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. *Do not* include Military Privatized Housing Initiative or combat pay. If the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn’t received before s/he was deployed, combat pay is not counted as income.
- **Overtime Pay:** Include overtime pay **ONLY** if you receive it on a regular basis.

## How do I report income received monthly, twice a month, every two weeks, or weekly?

- Determine each source of household income based on above definitions. Households that receive income at different time intervals must multiply their income as follows:
  - If paid monthly, multiply total pay by 12
  - If paid twice per month, multiply total pay by 24
  - If paid bi-weekly (every two weeks), multiply total pay by 26
  - If paid weekly, multiply total pay by 52

If your income changes, include the wages/salary that you regularly receive. For example, if you normally make \$1,000 each month, but you missed some work last month and made \$900, put down that you made \$1,000 per month. Only include overtime pay if you receive it on a regular basis. If you have lost your job or had your hours or wages reduced, enter zero or your current reduced income.

## Completing the form

- Determine your household size and write this information in Section B on Page 3.
- Add all of the income sources for all members of the household together to determine the total annual household income.
- In the same row as your household size, fill in the bubble below the range in which your total annual household income falls.
- If your household size is 9 or more, write in the household size and total annual household income in the spaces provided.
- **Sign, date, and print your name in Section C before returning the form to the school.**

# Family Household Survey

**SY 2017-18**

For Hawai'i Public Charter Schools who are not participating in Community Eligibility Provision and are not School Food Authorities

Please refer to Page 2 for instructions/guidelines to complete this form.

## SECTION A: Student Information

Last Name		First Name	
<input type="text"/>		<input type="text"/>	
Grade	Birthdate (MM/DD/YYYY)	Teacher or Room # (optional)	Student SIS ID# (10-digit)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## SECTION B: Household Information

**Step 1:** What is your household size? \_\_\_\_\_ individuals \*refer to guidelines on page 1

<p><b>Step 2:</b> In the <b>same row</b> as your household size, completely fill in the bubble below the income range that matches the total annual income of your household. Include the total annual income for <u>all</u> members of the household before taxes and deductions.</p> <p>Example: If your household size is 4 and your total annual income is \$48,000, you would bubble in the range \$0-\$52,337.</p>	If household size is <b>2</b> ...	\$0 - \$34,540 <input type="radio"/>	\$34,541 or more <input type="radio"/>
	If household size is <b>3</b> ...	\$0 - \$43,438 <input type="radio"/>	\$43,439 or more <input type="radio"/>
	If household size is <b>4</b> ...	\$0 - \$52,337 <input type="radio"/>	\$52,338 or more <input type="radio"/>
	If household size is <b>5</b> ...	\$0 - \$61,235 <input type="radio"/>	\$61,236 or more <input type="radio"/>
	If household size is <b>6</b> ...	\$0 - \$70,134 <input type="radio"/>	\$70,135 or more <input type="radio"/>
	If household size is <b>7</b> ...	\$0 - \$79,032 <input type="radio"/>	\$79,033 or more <input type="radio"/>
	If household size is <b>8</b> ...	\$0 - \$87,931 <input type="radio"/>	\$87,932 or more <input type="radio"/>
	<p>\$0 - \$52,337 <input checked="" type="radio"/></p>	If household size is <b>9 or more</b> ...	(Please write in) Total Annual Income: \$ _____

## SECTION C: Parent/Guardian Signature

**Step 3:** By signing below, I promise that the information provided on this form is true and that I included all income. I understand that the school may receive state and federal funds based on the information I provide and that the information could be subject to review.

X

\_\_\_\_\_  
Parent/Guardian Signature                      Date                      Printed Name of Parent/Guardian

The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to education records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99).

Please complete and return to your child's teacher or the office at your child's school.